

**Record of Proceedings
Town of Chugwater, Wyoming
Special Meeting
September 17, 2024**

MEETING CALLED TO ORDER at 6:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilperson Burns present, Councilperson Kelley present, Mayor Ash present, Councilperson Schirmer present, and one vacancy

AGENDA

Resolution to Amend the Budget
CD Renewal
Executive Session – New Hire

Councilperson Schirmer made a motion to accept the agenda. Councilperson Kelley seconded the motion. Passed unanimously

Resolution to Amend the Budget. Attached is the paperwork from our accountant making the necessary adjustments to the budget. This puts us in complete balance. If we don't get this done tonight, it will red flag the State who will in turn ask for an audit. Josh Hopkins reviewed worksheet and thought it to be correct. Mayor Ash advises the new council will want to do a new budget with all the expenses for repairs. You will need to evaluate the rates at that point. The State will mandate this. Councilperson Burns asked about the dates on the Resolution. Mayor Ash explained Resolution reflects the actual dates. There was a committee of the Senior Accountant, Bryan Brown, Josh Hopkins, Budget Chairman and Eric Jones, Attorney worked on this Resolution.

Councilperson Kelley makes a motion to approve Resolution. Councilperson Burns seconded the motion. Roll call: Councilperson Burns – yes, Councilperson Kelley – yes, Councilperson Schirmer – yes. Passes unanimously

CD Renewal on 9th of September. First State Bank 4.46% for 6 months and Platte Valley Bank 5% for 5 months. Taking into account everything First State Bank does for us and the time it would take to switch banks, David Clough advises we leave the CDs where they are for now. Roll call: Councilperson Burns – yes, Councilperson Kelley – yes, Councilperson Schirmer – yes. Passes unanimously.

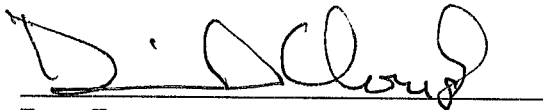
EXECUTIVE SESSION

MEETING CALLED BACK TO ORDER at 6:20PM

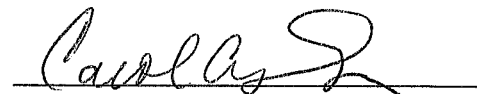
New Hire. Councilperson Kelley makes a motion to hire Leon Espinoza at the rate of \$20/hour to help out in maintenance department. Councilperson Schirmer seconded. Motion passed unanimously.

Meeting Adjourned at 6:22pm

Councilperson Schirmer made a motion, Councilperson Kelley seconded the motion. Motion passed unanimously.



Town Treasurer



Mayor

1010 – FSB OPERATING ACCT \$72,089.80 (DR)

40-210 - TRANSFER IN (WATER) \$72,089.80 (CR)

1010 – FSB OPERATING ACCT \$21,982.58 (DR)

50-210 - TRANSFER IN (SEWER) \$21,982.58 (CR)

1010 – FSB OPERATING ACCT \$3,753.87 (DR)

60-210 - TRANSFER IN (SEWER) \$3,753.87 (CR)

THIS WILL SHOW ALL THE INCOME IN TO THE PROPRIETARY FUNDS

11-999 – TRANSFER OUT (GENERAL ADMINSTRATIONS) \$97,826.25 (DR)

1010 – FSB OPERATING ACCT (\$97,826.25) (CR)

THIS WILL SHOW ALL THE EXPENSE IN TO THE GENERAL FUND



Bryan Brown, CPA

Partner

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RESOLUTION 2024-203

WHEREAS, the Town of Chugwater ("Town") operates as a municipality and provides service of water, sewer and sanitation; and

WHEREAS, the Town incurred unexpected significant expenses in water and sewer operation due to maintenance issues and hiring additional staffing; and

WHEREAS, the Town intends to make fiscal adjustments to properly account for the funds utilized during fiscal year July 1, 2023 through June 30, 2024; and

WHEREAS, the Town governing body desires to properly allocate and account for the funds utilized by the Town of Chugwater.

NOW THEREFORE BE IT RESOLVED by the Governing body of the Town of Chugwater the accounts of the Town shall be amended by journal entries as follows:

1. 1010 – FSB Operating Account \$72,089.80 (DR)
40-210 – Transfer in (Water) \$72,089.80 (CR)

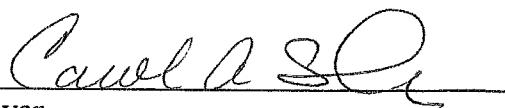
1010 – FSB Operating Account \$21,982.58 (DR)
50-210 – Transfer in (Sewer) \$21,982.58 (CR)

1010 FSB Operating Account \$3,753.87 (DR)
60-210 – Transfer in (Sanitation) \$3,753.87 (CR)

~~11-999 - Transfer out (General Administration) \$97,826.25 (DR)~~
1010– FSB Operating Account \$97,826.25 (CR)


2. These entries shall be entered prior to the close of books for June 30, 2024.

DATED this 17th day of September, 2024.



Mayor

Attestation:



Town Clerk | Treasurer