

**Record of Proceedings  
Town of Chugwater, Wyoming  
Town Council Meeting  
April 1, 2024**

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**MEETING CALLED TO ORDER at 7:00 PM**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Councilperson Schirmer present, Councilperson Marlatt present via phone, Mayor Ash present, Councilperson Burns present, Councilperson Kelley present.

**APPROVAL OF AGENDA**

Councilperson Kelley made a motion to approve the agenda. Councilperson Schirmer seconded the motion. Motion passed unanimously.

**APPROVAL OF PREVIOUS MEETING MINUTES**

Councilperson Burns made a motion to approve the March 4, 2024 Meeting Minutes. Councilperson Kelley seconded the motion. Councilperson Marlatt abstained from vote. Motion passed.

**Council Reports**

Councilperson Burns – No report

Councilperson Kelley – Use Habitat for Humanity as part of the cleanup day. Councilperson Kelley will get us the information as to what is accepted by the May meeting.

Councilperson Marlatt - Set up Arbor Day Activities with the PVCS is April 26, 2024 @ 9am @ Staats Park or possibly Community Center. Location undecided.

Councilperson Schirmer- No report

Mayor Ash – Water study done by the State – timeline to be announce next month – some discussion with Keith Clery

There is interest in properties in our area. We may need to revisit our alley survey which may require some workshops during the day.

Proclaimed April 26, 2026 as Arbor Day in Chugwater, WY. Mayor Ash urged all citizens to plant and care for trees. People can contact the Platte County Resource District in Wheatland for more information.

Proclaimed April 22, 2024 as EARTH DAY of 2024 in Town of Chugwater, WY. Kathy Wilson will deliver a copy of the signed proclamation to the school

**Director of Water and Sewer Report, Pete Delgado**

Bulk Water Plant – Upgrade needed on the meter which needs a new valve and will need to run electricity and bring someone in to do a card reader which will be quite expensive or use fire

hydrants. Do they need to make a deposit or prepay, have a written agreement, or have credit card on file. Discussion on what works best.

Eagle Drilling will be here to pull #5 well April 2, 2024 @ 10am

Thank you to people who were proactive and turned in their Lead & Copper Inventory Survey. Reminder of meeting April 23, 2024 @ 6pm @ Community Center. Coby Romig will be here to answer questions.

Question on billing water shut-off and turn on. Waive Bruce Hines water turn on? Workshop discussion.

Dump trailer – the need and cost? Workshop discussion

### **Treasurer's Report, David Clough**

Wyoming Bank & Trust wants us to pay off Bond from 2019, early. More discussion at workshop.

Budget workshops coming up. Deadline for upcoming budget June 30, 2024

### **Clerk's Report, Vicki Klein**

Election -Register dates will be starting May 16, 2024 – Deadline will be May 31, 2024  
3 positions are open

### **OPEN FORUM**

Library -- Cathy Wilson

Shared information on DAR, April 17 official kickoff of the American Revolution. Runs April 17-19, 2024

New computer in Library. Waiting for it to be installed.

New books purchased from book sale

If anyone wants to be on library board, let your commissioners know

### **OLD BUSINESS**

Councilperson Kelley – building permit on 307 3<sup>rd</sup> street – privacy fence. Councilperson Kelley makes motion to approve. Councilperson Schirmer seconded motion. Question by Councilperson Burns – are we sure of the measurements? Councilperson Kelley feels pretty confident it's accurate. Motion passed unanimously.

Ordinance #319 – 1% Sales Tax - Second reading. Councilperson Kelley made a motion to approve. Councilperson Schirmer seconded the motion. Councilperson Burns made some discussion and stated he would vote no. Mayor Ash called a roll call vote Councilperson Kelley voted Yes, Councilperson Marlatt voted No, Councilperson Schirmer voted Yes, Councilperson Burns voted No and Mayor Ash voted Yes to break the tie.

Garden Club is asking for the current funds set aside for the planters in town. Approximately \$470. Councilperson Marlatt made a motion to approve. Councilperson Schirmer seconded the motion. Motion passed unanimously.

### **NEW BUSINESS**

New employee- Councilperson Kelley made a motion to hire Aaron Wombaker as the town new maintenance person. Councilperson Marlatt seconded the motion. Motion passed unanimously

Discussion as the correct job title -Water/Wastewater Operator/Maintenance

Business Building Lease request – Carol Ash would like to rent one of the offices April 2 thru December 31, 2024. Will need to measure room to know rental cost per month. Mayor Ash abstained. Councilperson Marlatt called for the vote. Councilperson Schirmer made a motion to approve. Councilperson Kelley seconded the motion. Motion passed unanimously.

Deannexation request from Keith Miller, Travis and Jennifer Jorgenson. Eric Jones explained the process. Commissioners have 60 days to do their report and then council takes action on it. A total of 180 days is allowed to complete the whole process.

Set up workshop April 26, 2024 @ 10:30am. Discuss concrete bids for library, museum and community center.

### **APPROVAL OF BILLS**

Councilperson Kelley made a motion to approve the bills to be paid. Councilperson Schirmer seconded the motion. Motion passed unanimously.

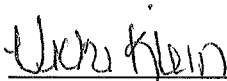
### **ADJOURNMENT & SCHEDULED MEETINGS**

Councilperson Schirmer made a motion to adjourn the meeting. Councilperson Burns seconded the motion. Meeting adjourned at 8:16PM.

Regular Town Council Meeting – May 6, 2024 @ 7pm

Workshop Copper Survey – April 23, 2024 at the Community Center

Workshop – April 26, 2024 @ 10:30am



Town Clerk



Mayor