

**Record of Proceedings
Town of Chugwater, Wyoming
Town Council Meeting
September 9, 2024**

MEETING CALLED TO ORDER at 7:02 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilperson Schirmer present, Councilperson Marlatt present, Mayor Ash present, Councilperson Burns present, Councilperson Kelley present. Quorum declared

APPROVAL OF AGENDA

Councilperson Kelley made a motion to approve the agenda. Councilperson Marlatt seconded the motion. Motion passed unanimously.

APPROVAL OF PREVIOUS MEETING MINUTES

Special Meeting July 26, 2024 – Councilperson Marlatt abstained from this. Councilperson Burns made a motion to approve minutes. Councilperson Kelley seconded the motion. Motion passed. Public Hearing followed by a Council Meeting August 5, 2024 – Councilperson Burns made a motion to approve minutes. Councilperson Kelley seconded the motion. Motion passed unanimously. Special Meeting August 9, 2024 – Councilperson Marlatt made a motion to approve minutes. Councilperson Schirmer seconded the motion. Motion passed with Councilperson Burns abstaining due to his absence.

MAYOR'S REPORT

Mayor Ash: Services for Pat Ellis are September 13 at 2:30pm at the Chugwater Valley Church followed by reception in the basement

COUNCIL REPORT

Councilperson Burns: No report

Councilperson Kelley: Building permit for sign at gas station is in a holding pattern. We still need the final drawings and total cost.

Councilperson Marlatt: No Report

Councilperson Schirmer: No report

DIRECTOR OF WATER & SEWER REPORT

Pete Delgado & Aaron Wombaker:

Pete Delgado talked about upcoming projects at Tina Dunlap's and Elementary School Building. Confirmed renting equipment to do projects. Mayor Ash said it was approved at last meeting. See attached report.

TREASURER'S REPORT

David Clough:

Presented the financial report provided by CPA. Councilperson Schirmer made a motion accept the report. Councilperson Marlatt seconded the motion. Motion passed unanimously.

Open Forum

Will call your name in the order you signed up. Each will be allowed 5 minutes

Ruth Vaughn: reminds Council the Museum needs fixed. Will discuss it later meeting

Ron Hall: original petition stated the three places on the hill did not have access to town water and being under the town's ordinances. Nothing to do with finances. A well was drilled on Keith Miller's property during 2021. He also states the Town of Chugwater did not authorize permits for wells or septic systems. Why are they suddenly worried about following town ordinances? Cities do not change their boundaries because residents get mad.

Cathy Wilson: I'm against de-annexation for multiple reasons. Towns don't take property out. It's very costly in the future.

More important, we are having a Veterans Day Dinner at the Community Center November 11th. In support of the community dinner, we are asking the town to waive the fees for the use of the facility. American Legion, DAR, Church Ladies, Auxiliary Ladies, and Ladies Aide Society. Everyone is welcome. Everything will be provided. Please RSVP

Library has new books and a new printer. Library exterior needs some paint.

Keith Miller: clarification on de-annexation. Requested city water and sewer before I built house and was denied. Highway department took out 2 wells when interstate was put in. Don Cox lived there for many years, had city water but often ran out. Was forced to drill a well. De-annexation will not cost the town a loss of income. I did not drill the well, it was transferred when I purchased it. Got permits from County and DEQ for septic system. Why is the town keeping all this unused agriculture property in the town limits?

Josh Hopkins: this is not a personal attack against Keith but what is best for the town. What is the true measurable benefit for the town? No services are provided. Quote from the Wyoming Department Revenue Excise Tax Division, "All of our stuff is based on population, it just is." Also, major barrier which is I-25.

OLD BUSINESS

Museum: Randy Rapp \$16,950 proposal to repair museum.

Dave Graves reported on the roof of museum. Capitol Roofing repaired several holes. All repairs were made under warranty.

Keith Miller said he has contacted a couple other companies but didn't get any interest
Mayor Ash recommends to take care of the building.

Councilperson Kelley made motion to hire Randy Rapp, RRC, LLC to repair museum at cost of \$16950. We will also cut a check for half, \$8475 now and upon completion will pay the balance.

Councilperson Schirmer seconded the motion. Motion passed unanimously.

Memorandum of Agreement: discussion of changing the wording. Town has a snowplow, street sweeper, bucket truck, pipe, and all the leftover stuff from gun range in the quonset. Plenty of room for County equipment. What streets do you want open? Change the agreement to the County agrees to plow streets as needed, and other terms as needed. Eric Jones will write up a new agreement. Table this for now.

Building permit at 302 3rd street: It's on hold. Have not heard back from the gentleman.
Councilperson Kelley stated he would try again to make contact.

NEW BUSINESS

Cathy Wilson: Constitution Proclamation

Josh Hopkins, Chairman of Budget Committee working with David Clough to amend the budget to hopefully keeps us from having an audit. Jauna McGinnis, CPA sent town balance sheet. Three account deficits to make up for. Water, sewer and sanitation accounts all have deficits. CD's can cover these deficits except the sanitation account which can be covered out of the general fund account. CDs are coming due today. This needs to be done by September 30, 2024. Special meeting will be needed to finalize the Resolution.

Ordinance #320 An ordinance providing for the De-annexation of real property from the Town of Chugwater, WY city limits. Mayor Ash requests a motion to approve on first reading. Councilperson Kelley makes a motion to approve Ordinance #320 on the stipulation of a roll call vote. Councilperson Burns makes a second.

Discussion: Councilperson Burns: we are small town and no matter how we vote we are going to upset some people. I will vote for what I think is best for the town.

Councilperson Kelley votes no, Councilperson Burns votes no, Councilperson Marlatt votes no and Councilperson Schirmer votes no. It does not pass on first reading so will not go onto second reading.

APPROVAL OF BILLS

Councilperson Burns concerned with cost of killing weeds.

Councilperson Schirmer made a motion to approve the bills. Councilperson Marlatt seconded the motion. Motion passed unanimously.

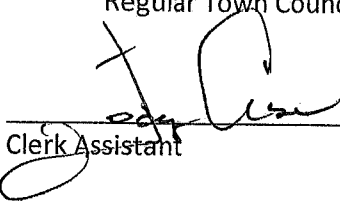
COMMENTS

Councilperson Marlatt regretfully resigns from Chugwater Town Council due to health issues with tonight being his last night.

ADJOURNMENT & SCHEDULED MEETINGS

Meeting adjourned at 8:24 PM.

Regular Town Council Meeting – October 7, 2024 @ 7pm


Clerk Assistant


Mayor

August 2024 Monthly Water/Wastewater/Maintenance Report

Pete gathered a list of all vehicles the town has and gave it to David so he could get new license plates for them.

Pete picked up the meter pits and brass fittings at Dana Kepner in Casper to fix the water break at Tina Dunlap's house.

We received the flow meter for #4 well and installed it.

SouthWest Plumbing and Mechanical installed a capacitor at the Business center to fix the air conditioning.

Summit Fire from Cheyenne inspected the fire extinguishers at the different buildings the Town owns.

We used the sewer camera to locate the sewer tap on 3rd and Clay for the tiny home that is thinking of coming to Chugwater.

We installed the new chlorine pump for well #4.

We replaced the batteries on the door handle at the Business center.

Pete met with Sara Robbis from EPA to complete the Sanitary Survey on the water system. Everything was good.

We tried to find the curb stop for the old grade school. We will need to rent a Ditch Witch hydrovac to find the line and install a stop and waste valve.

We repaired the vacuum breaker at Museum Park.

AVI Engineering did the surveying at the water tanks, the wells, valve boxes, and the fire hydrants for the water study.

Timberline came to work on the scada system for #4 well.

We have been busy doing monthly water samples, well reads, chlorine residual readings, mowing and weed eating, water the flowers and grass, working on the lead and copper inventory, doing work orders, doing line locates, and shocking the lagoons.