

**Record of Proceedings
Town of Chugwater, Wyoming
Town Council Meeting
October 2 2023**

MEETING CALLED TO ORDER at 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilperson Schirmer present, Councilperson Marlatt present, Mayor Ash present, Councilperson Kelley present and Councilperson Burns present and Attorney Jones present.

APPROVAL OF AGENDA

Councilperson Schirmer made a motion to approve the agenda with an addition to include Josh Hopkins request for an Ordinance review which will be discussed in Open Forum. Councilperson Kelley seconded the motion. Motion passed.

APPROVAL OF PREVIOUS MEETING MINUTES

Councilperson Kelley made a motion to approve the September 5, 2023 Meeting Minutes. Councilperson Burns seconded the motion. Councilperson Marlatt abstained. Motion carries.

Councilperson Schirmer made a motion to approve the September 20, 2023 Special Meeting Minutes. Councilperson Kelley seconded the motion. Motion carries.

VISITORS

Jeremy Westerman

Chugwater representative for the Platte County Parks & Rec Board
Jeremy gave an update on the new Platte County Recreation Center which will be included on the November 7, 2023 Ballot. It will be built in Wheatland and money has already been set aside for this project. This Recreation Center will include 2 gyms, Volleyball, Basketball, walking track, fitness classes and much more.

Chugwater Fuels, Inc.

Lucas and Fidel introduced themselves as the new owners of the gas station/convenience store purchased from Chug Chug Gas And Go. They emphasized they are here to support the Town. The building will be redesigned and parking will be improved.

REPORTS

Library Report - Cathy Wilson

Council was given Library statistics for the month of August. Written report is included.

CHED – Community Forum

October 10, 2023

Director of Water & Sewer - Gerry Dayton

Report was read by Gerry Dayton and Council has accepted report as submitted.

Treasurer – Linda Webster

Treasurer's Report has been accepted as submitted.

Council Reports

Councilperson Schirmer – No Report

Councilperson Marlatt – No Report

Councilperson Kelley – No Report

Councilperson Burns – No Report

Mayor's Report

Maintenance position has been posted and 3 applications have been received so far. Several volunteers are working on the grounds and one more round will be done before fall. The garage on 4th Street has been taken down thanks to Paul Lovett and his crew who made it safe for the Town.

Attorney Report- WYO-WARN

This was sent to Attorney Jones prior to the meeting for his review and consideration. WYO-WARN is a state-wide system of support for Water/Wastewater systems. Attorney Jones read the MOU and has agreed that we should participate. Councilperson Kelley made the motion to accept the contract with WYO-WARN and submit to Wyoming Rural Water. Councilperson Burns seconded the motion. Motion carries unanimously.

OLD BUSINESS

None.

NEW BUSINESS

Public Officer Training

For those who have not completed the Public Officer Training, there is another session coming up on October 24, 2023. Certificates will be kept at the Town Hall as a permanent record. Linda will check on Councilperson Burns and Councilperson Marlatt as they did participate in the training at the WAM convention.

Marvin Fuller Formal Complaint

Mr. Fuller gave Council a complaint that TDS did not pick up his dumpster therefore, he did not pay a portion of his utility bill. Council made the determination that since our dumpsters are community dumpsters and he can put his trash in another dumpster, he will need to pay his bill in full. A letter will be sent to Mr. Fuller stating Council's decision.

OPEN FORUM

Josh Hopkins would like to have Ordinance #127 regarding snowmobiles amended. Attorney Jones will review and handle this request.

Councilperson Kelley made a motion to adjourn the regular meeting to go into Executive Session. Councilperson Schirmer seconded the motion. Regular meeting adjourned for Executive Session at 8:35PM

EXECUTIVE SESSION – Employees

Regular meeting reconvened at 8:54PM. Councilperson Schirmer made a motion to approve a \$2/hour raise for Linda Webster. Councilperson Marlatt seconded the motion. Motion passed.

APPROVAL OF BILLS

Councilperson Schirmer made a motion to approve the bills submitted for payment. Councilperson Kelley seconded the motion. Motion passed.

ADJOURNMENT & SCHEDULED MEETINGS

Councilperson Kelley made a motion to adjourn the meeting. Councilperson Schirmer seconded the motion. Meeting adjourned at 8:57PM.

Public Hearing for Liquor License Renewals – November 6, 2023

Next Regular Council Meeting – November 6, 2023 (immediately following Public Hearing)

Town Clerk

Mayor