

**Record of Proceedings
Town of Chugwater, Wyoming
Town Council Special Meeting
Southwest Plumbing Project Proposal &
Maintenance/Water/Waste Water Job Description
September 20, 2023**

CALL TO ORDER at 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilperson Schirmer, Councilperson Marlatt, Mayor Ash, Councilperson Kelley, Councilperson Burns present.

APPROVAL OF AGENDA

Councilperson Marlatt made a motion to approve the agenda. Councilperson Schirmer seconded the motion. All in favor. Motion passed.

SOUTHWEST PLUMBING PROJECT PROPOSAL

Pete Delgado and Gerry Dayton discovered meter leaks at 2 locations which will need to be repaired. One meter location is 303 Swan Avenue and the other is 323 6th Street. Pete got a proposal for repairs from Southwest Plumbing & Mechanical to dig up meters and repair and replace what is needed in accordance with Pete. Councilperson Kelley made a motion to accept the proposal from Southwest Plumbing & Mechanical and to strike anything from the proposal that does not pertain to the meter repairs. Councilperson Burns seconded the motion. All in favor. Motion passed.

JOB DESCRIPTION FOR MAINTENANCE & WATER/WASTE WATER OPERATOR JOB

A job description was put together by a work group consisting of Ron Hall, Myron Witt, Larry Welty and Bill Teter for the position of Maintenance and Water/Waste Water Operator. Council and Mayor Ash discussed the wage and benefits that should be included with the posting of the positions. They will post the jobs it include wage range between \$17-\$25 per hour with other benefits negotiable.

ADJOURNMENT

Meeting adjourned at 8:12PM.

Town Clerk

Mayor