

**Record of Proceedings  
Town of Chugwater, Wyoming  
Town Council Meeting  
July 3, 2023**

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**MEETING CALLED TO ORDER at 7:00 PM**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Councilperson Schirmer present, Councilperson Marlatt present, Mayor Ash present, Councilperson Kelley present and Councilperson Burns present. Attorney Jones not present.

**APPROVAL OF AGENDA**

Councilperson Marlatt made a motion to approve the agenda. Councilperson Burns seconded the motion. Motion passed.

**APPROVAL OF PREVIOUS MEETING MINUTES**

Councilperson Burns made a motion to approve the June 5, 2023 Meeting Minutes with changes made. Councilperson Kelley seconded the motion. Motion passed. The changes Councilperson Burns requested made will be done and submitted for the record.

Councilperson Marlatt made a motion to approve the June 12, 2023 Special Meeting Minutes. Councilperson Schirmer seconded the motion. Motion passed.

Councilperson Schirmer made a motion to approve the June 13, 2023 Special Meeting Minutes. Councilperson Burns seconded the motion. Councilperson Burns abstained. Motion carries.

Councilperson Kelley made a motion to approve the June 22, 2023 Special Meeting Minutes. Councilperson Marlatt seconded the motion. Motion passed.

Councilperson Kelley made a motion to approve the June 27, 2023 Special Meeting Minutes. Councilperson Marlatt seconded the motion. Councilperson Burns made a correction to the minutes and would like the record to show that he voted NO on the Platte County Mills. The minutes will be corrected. Motion carries.

**REPORTS**

Director of Water & Sewer – Nichole Clark  
Written report submitted was accepted by Council.

Treasurer – Linda Webster

Councilperson Marlatt made a motion to accept the Treasurer's Report as submitted. Councilperson Burns seconded the motion. Motion passed. The Town's CD's will mature on August 20, 2023 and will be on the agenda at the next Council meeting for discussion. Linda will ask Josh Hopkins to help get information on interest rates so we can renew these CD's with the best interest rates we can get. He will also help gather some information regarding the excess funds in the Operating account and move those funds where they can earn interest as well.

Mayor Report

A bid for mowing properties in town was posted. Mayor Ash is looking at the Ordinances pertaining to Clean-up and mowing of properties and will follow-up with letters to individual property owners. She is also looking at Franchise Ordinances and Zoning Ordinances

Council Reports

None

**OLD BUSINESS**

No old business.

**NEW BUSINESS**

Mowing Bids

Three bids were submitted. Mayor Ash will begin the process of looking at Ordinances and drafting a letter to property owners.

WAM Summer Convention

WAM Summer Convention will be held on June 5-7, 2024 in Pinedale, WY. Accommodations are filling up quickly so reservations will need to be made as soon as possible. Councilperson Marlatt has requested to attend.

**MEETING RECESSED FOR EXECUTIVE SESSION AT 7:44PM**

**EXECUTIVE SESSION – Employees**

**REGULAR MEETING RECONVENED AT 8:39PM**

No action taken.

**APPROVAL OF BILLS**

Councilperson Schirmer made a motion to approve the bills submitted for payment. Councilperson Marlatt seconded the motion. Councilperson Burns asked that the AmericInn bill be investigated because he only stayed 2 nights and that should have been corrected. Linda will look into that and made the correction. Motion passed.

**OPEN FORUM**

Councilperson Burns stated that the property belonging to the railroad next to the Stampede has some deep shafts. He will be talking to Lily Nielson, owner of the Stampede, to see if this needs further action for safety concerns.

**ADJOURNMENT & SCHEDULED MEETINGS**

Councilperson Marlatt made a motion to adjourn the meeting. Councilperson Schirmer seconded the motion. Meeting adjourned at 8:42PM.

Next Regular Council Meeting – August 7, 2023

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Town Clerk

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Mayor