

**Record of Proceedings
Town of Chugwater, Wyoming
Town Council Meeting
March 6, 2023**

MEETING CALLED TO ORDER at 7:03 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilperson Schirmer present, Mayor Ash present, Councilperson Kelley present, Councilperson Burns present and Councilperson Marlatt present via telephone.

APPROVAL OF AGENDA

Councilperson Burns made a motion to approve the agenda. Councilperson Schirmer seconded the motion. Motion passed unanimously.

APPROVAL OF PREVIOUS MEETING MINUTES

Councilperson Kelley made a motion to approve the February 6, 2023 Meeting Minutes. Councilperson Burns seconded the motion with an amendment stating the purpose of the Executive Session to discuss employees. Changes made to February 6, 2023 Meeting Minutes. Councilperson Marlatt abstained. Motion passed.
Councilperson Kelley made a motion to approve the February 24, 2023 Emergency Meeting Minutes. Councilperson Schirmer seconded the motion. Motion passed.

OLD BUSINESS

No old business.

NEW BUSINESS

Terry Stevenson from Platte County Emergency Management discussed the Wyoming Region 7 Hazard Mitigation Plan they would like to Town of Chugwater to adopt. Adopting this Plan will allow the Town to seek funding from FEMA and other sources if the need arises. Councilperson Burns made a motion to adopt the Wyoming Region 7 Hazard Mitigation Plan with a Resolution. Councilperson Kelley seconded the motion. Councilperson Marlatt voted NO. Motion passed. Resolution 2023-02 will be signed and Wyoming Region 7 Hazard Mitigation Plan is now adopted.

Amber Ash of Ash Consulting LLC presented her Agreement for Council for approval. This agreement will focus on projects she will do for the Town as needed. The first project will be the Platte County 1% Tax. Councilperson Marlatt made a motion to approve the Agreement with Amber Ash. Councilperson Schirmer seconded the motion. Councilperson Kelley voted NO. Councilperson Burns voted NO. Mayor Ash voted YES. Motion passed.

Amber Ash will be hosting the Chugwater K9 Classic on June 17, 2023. She submitted the application along with a map of the route for runners. Motion made by Councilperson Marlatt to approve the application. Councilperson Kelley seconded the motion. Motion passed.

Signers on Town Bank Accounts will be updated as we now have a new Governing Body. Councilperson Schirmer made a motion to have new signers on accounts as follows: Joe Schirmer, Eric Marlatt, Steve Kelley, John Burns and Clerk/Treasurer Linda Webster. Jennifer Clark will be removed as a signer. Councilperson Kelley seconded the motion. All in favor. Motion passed unanimously.

Proclamation for National Vietnam Veterans Day on March 29, 2023 was presented to Council. Mayor Ash will sign the Proclamation. No vote needed.

The Wyoming Rural Water 2023 Spring Training Conference will be on April 18-21, 2023 in Casper, WY. Steve Kelley and Nichole Clark will be attending. Gerry Dayton will not be attending. Motion made by Councilperson Schirmer to approve Steve and Nichole attending the Training Conference. Councilperson Burns seconded the motion. Councilperson Kelley abstained. Motion passed.

REPORTS

Director of Water and Sewer Report, Nichole Clark

Nichole submitted a written report that was accepted by Council.

She has set Town Clean Up this spring for May 11-24, 2023. Coyote Sanitation will be used as they allow more items to be included in trash removal. Along with Clean Up days we will schedule Flower Planting. Terri Skiba has offered to organize and purchase flowers. The date will be confirmed and notice will be sent out for volunteers to help with that project. Mayor Ash will provide coffee and donuts at the Community Center to start the day.

Treasurer's Report, Linda Webster

Council accepted written report as submitted which is attached.

Councilperson's Report

Councilperson Marlatt stated that the WGGGA Tree Conference he attended was very informative. He recommended that Nichole Clark attend next year. Arbor Day will be coming up in April and a new Tree Board member will be needed. Nichole Clark will be on the Tree Board along with Eric Marlatt and Steve Kelley.

Councilperson Kelley commended Nichole on snow plowing. She did an amazing job with all the snow we have had. He was invited to the Capitol on February 6, 2023 where he met with Governor Gordon in celebration of Wyoming Professional Water and Wastewater Operator Appreciation Week. Nichole was not able to attend as she was at a conference in Washington DC.

No report for Councilperson Burns.

Mayor's Report

Mayor Ash will be reviewing all contracts as we begin Budget Workshops. Insurance workshops will also be scheduled. There have been 3 applications for the Maintenance position to date and interviews will be scheduled in the near future.

Attorney's Report

Attorney Jones updated Council on the property at 114 4th Street. Guardian Property was supposed to have sent someone out to look at it. That has not been done. Next step would be bidding on contractors to tear it down. The metal from that building has become a safety hazard.

APPROVAL OF BILLS

Councilperson Schirmer made a motion to approve the bills. Councilperson Kelley seconded the motion. Councilperson Burns would like to have the bills list amended to include a check payable to John Burns added. This correction has been made to the bills list. Councilperson Marlatt abstained. Motion passed.

ADJOURNMENT & SCHEDULED MEETINGS

Councilperson Schirmer made a motion to adjourn the meeting. Councilperson Kelley seconded the motion. Meeting adjourned at 9:20PM.

Regular Town Council Meeting – April 3, 2023

Town Clerk

Mayor