

**Record of Proceedings
Town of Chugwater, Wyoming
Town Council Meeting
September 7, 2021**

MEETING CALLED TO ORDER at 7:02 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Ash, Councilperson Schirmer, Councilperson Cronk present. Councilperson Marlatt present via telephone.

Mayor Ash declared Councilperson Skiba's seat vacated. A moment of silence in remembrance of Councilperson Steve Skiba. Applications will be accepted for the Council seat and a new Councilperson will be appointed at the October meeting

APPROVAL OF AGENDA

Councilperson Cronk made a motion to accept the agenda. Councilperson Schirmer seconded the motion. Councilperson Marlatt abstained. Motion carries.

APPROVAL OF PREVIOUS MEETING MINUTES

Councilperson Cronk made a motion to approve the August 2, 2021 Meeting Minutes. Councilperson Marlatt seconded the motion. Motion passed unanimously.

Councilperson Schirmer made a motion to approve the August 20, 2021 Special Meeting Minutes. Councilperson Cronk seconded the motion. Motion passed unanimously.

VISITOR'S COMMENTS/OPEN FORUM

Philip Ellis with CHED (Chugwater Economic Development) stated that at their August 17, 2021 meeting Mayor Carol Ash gave a Town report, Principal Kellie Jo Williams gave a school report and Merlin Hitt gave a Platte County Economic Development report. Topic of business was restructuring the Chugwater Chili Cookoff into a separate non-profit organization going forward. This is still an open discussion with no details finalized at this time. CHED will have their next regular meeting on September 21, 2021 at 7:00PM and their Annual meeting on October 21, 2021 at 6:00PM with dinner and election of board members.

Ron & Connie Hall requested a speed limit sign be put up on 4th Street. They stated that school buses and other traffic are apparently exceeding the speed limit. Lance will work with Councilperson Cronk to get signs where they are needed. Also Interstate signs should be reevaluated and put in locations where they can be seen. Lance will coordinate with WTDOT on this issue.

REPORTS

Director of Water and Sewer Report, Lance Wedemeyer

Lance reported that his priority this month was completing his Sanitary Survey. Town of Chugwater hosted a MAPS class with 11 people attending and is hopeful to have more classes held in Chugwater. Lance, Nichole and Gerry attended the Annual Water Conference in Casper. The Council accepted his report as presented.

Treasurer's Report, Jennifer Clark

Treasurer Clark presented a new Expense Report that will be used for payment reimbursements with Council's approval. She reported that the Bank of the West Gun Club account has been closed and the funds transferred into the Town's WYO-STAR account in the amount of \$12,721.54. The remaining open accounts at Bank of the West will be closed and new accounts will be open with First State Bank. \$500 checks will be used to open 4

new accounts and the remaining balances will be transferred to the new accounts at First State Bank. The Town's 3 CDs have already been moved to First State Bank.

Frenchman Valley Coop propane contract renewal is due. After receiving the annual contract, Clerk/Treasurer Clark was able to negotiate the price down to \$1.79 prepay for the year. Councilperson Schirmer made the motion to approve the Frenchman Valley Coop propane contract at \$1.79 prepay for the year. Councilperson Marlatt seconded the motion. Motion passed unanimously.

Councilperson's Report

No reports from Council.

Mayor's Report

Mayor Ash reported that they will begin looking at the budget in December/January and revamping it to better fit the needs of town departments and buildings. She would like to schedule a workshop date to discuss liquor license renewals and the Liquor License Ordinance, which needs to be corrected and updated to include new liquor laws and also look at other Ordinances that need to be cleaned up. Attorney Jones will provide his assistance and counsel with this workshop. She would like to make appointments to various boards in the near future. She is also working with Myron Witt at WYDOT on the highway signs. Mayor Ash would also like to begin the process of a surplus auction or sale of items the town owns and no longer has use for.

OLD BUSINESS

Community Clean Up

Attorney Jones has provided sample letters and lien forms for property clean up. Mayor Ash would like to do a workshop for Council to discuss this action.

EXECUTIVE SESSION

Regular meeting adjourned at 7:37 PM to enter into Executive Session to discuss personnel.

Regular meeting reconvened at 7:46 PM.

NEW BUSINESS

Clerk/Treasurer Jennifer Clark requested that she be made a Notary. There is a \$60 application fee and the cost of a Notary Stamp. Councilperson Schirmer made the motion to approve the application for her Notary and Councilperson Cronk seconded the motion. Motion passed unanimously.

Wreaths Across America is a non-profit organization dedicated to remembering our fallen veterans by placing a wreath at each gravesite. Their goal is that all veterans in Platte County have wreaths and the need in Chugwater is approximately 65 wreaths or roughly \$975.00. An article will be placed in the October Newsletter for donations.

APPROVAL OF BILLS

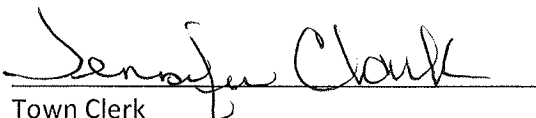
Councilperson Schirmer reviewed all bills prior to meeting.

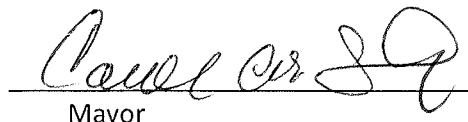
Councilperson Marlatt made a motion to accept the bills that were presented for payment and to pay bills that have not been received up to \$11,500.00. Councilperson Cronk seconded the motion. Motion passed unanimously.

AJOURNMENT & SCHEDULED MEETINGS

Meeting adjourned at 8:00 PM.

Upcoming Town Council Meeting – October 4, 2021 at 7:00 PM


Town Clerk


Mayor