

**Record of Proceedings
Town of Chugwater, Wyoming
Town Council Meeting
March 1, 2021**

MEETING CALLED TO ORDER at 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Ash, Councilperson Schirmer, Councilperson Marlatt, Councilperson Cronk and Councilperson Skiba all present .

APPROVAL OF AGENDA

Councilperson Marlatt made a motion to approve the agenda. Councilperson Cronk seconded the motion. All in favor. Motion passed.

APPROVAL OF PREVIOUS MEETING MINUTES

Motion made by Councilperson Cronk to accept the February 1, 2021 Meeting minutes. Motion seconded by Councilperson Skiba. Councilperson Marlatt abstained. Motion passed.

Motion made by Councilperson Skiba to accept the February 5, 2021 Special Meeting minutes. Motion seconded by Councilperson Cronk. Councilperson Marlatt abstained. Motion passed.

VISITORS

Shawna Reichert, Executive Director of Platte County Chamber of Commerce

February 2021 Dashboard presented to Council. This highlights members, events and updates. There are currently four board positions open for nomination. Positions are held for three years. The Chamber would like someone from Chugwater on the board and left nomination forms at the Town Hall which need to be turned in by March 19, 2021. Eric Marlatt has served as a member of the Board and was also President.

Philip Ellis, CHED

Next CHED meeting is March 16, 2021 and will be virtual. They have spoken to WYDOT director and have an MOU drafted for the Rest Area to reopen from Memorial Day through Labor Day. They are requesting grant money from the Lodging Tax Board and Platte County Economic Development for Rest Area expenses. Signage on the Interstate has been updated to say that services are available in town. The Chili Cook-off has been using CHED's 501-C3 and EIN number and CHED is requesting that the Chili Cook-off provide their own 501-C3. Steve Skiba has resigned from the CHED board and a new member is needed to fill his position.

Mer Nilson, County Western Bluegrass Music Festival

Mer has ordered postcards for the event. Mayor Ash has offered to post notices in Cheyenne. Insurance quotes still need completion for the County Western Music Festival. The town will be added to the insurance coverage for liability purposes.

REPORTS

Director of Water and Sewer Report, Lance Wedemeyer

The majority of February was spent doing snow removal. The backhoe needed repairs which Lance has taken care of. He is also working on a map for parks to locate electrical and water lines and which will help him in planning events. He let Council know that the ambulance was traded in for an F150 pickup. He repaired a leak in the Business Building and TJ Edwards will come to work on the heating system. The sanitary survey for EPA is being completed. A detailed written report was filed and accepted.

Treasurer's Report, David Clough

Balance sheet and P&L report presented to Council. The 2020 F66 report has been submitted to the State. Corrections will be made on the 2021 F66 report. A CPA firm of Fagnant, Lewis & Brinda, P.C. from Lander, Wyoming will prepare F66 next year. Council accepted report for public view.

Eric Jones, Attorney

Mr. Jones advised Council that he will have information from Platte County Attorney, Doug Weaver, regarding the Gun Range and other municipal property within the next two weeks. He has spoken with an agent from Homeland Security and they are willing to offer their assistance. Mayor Ash directed that we add this to our April agenda.

OLD BUSINESS

David Clough has rescinded his resignation and will work part time with Linda Webster. David will assume the Treasurer position and Linda will assume duties of Clerk.

Councilperson Schirmer made a motion to donate all EMS supplies and the storage containers to the Fire Department. Councilperson Marlatt seconded the motion. All in favor. Motion passed.

NEW BUSINESS

Councilperson Marlatt made the motion to pass the Water Ordinance #311 on the 3rd & Final Reading. Councilperson Skiba seconded the motion. All in favor. Motion passed.

Council person Marlatt made a motion to amend the 3rd & Final Reading of the Ordinance to reflect the current rates, which will need to be changed in the Ordinance as submitted by Attorney Jones. Councilperson Skiba seconded the motion. All in favor. Motion passed.

Council agreed that a malt beverage permit would be approved if the Chugwater Chili Cook-off requests one for beer to be served at the Community Center where they would like to do their registration and chili tasting. There have been liquor permits issued to the Community Center in the past. Mayor Ash will notify them that they can move forward with an application.

Wyoming Rural Water Apprenticeship Program can provide some funding for training and salary to provide Lance with a second water operator. Council will identify the projects and then find the money to pay for this mentorship. The job will need to be posted for applicants who are interested in this opportunity. Mayor Ash would like to combine local professional contractors with our community

youth as a training platform for building a Youth Training Program. This will dovetail into our Museum Insurance Claim.

Councilperson Schirmer made a motion to approve the purchase of forks for the backhoe which Lance presented as a request for his departments. Councilperson Skiba seconded the motion. All in favor. Motion passed.

Councilperson Schirmer made a motion to use Coyote Trash Service for up to \$4000.00 for town clean-up days which will be scheduled tentatively for late April. Councilperson Cronk seconded the motion. All in favor. Motion passed. Treasurer Clough can allocate funds in the budget for the expense as it will go over the budgeted amount of \$1000.00. Councilperson Cronk will investigate possibly having a trailer available for recycling scrap metal rather than dumping it.

Museum roof repairs can be done by Capital Roofing if the dollar amount does not exceed the bid process amount. Mayor Ash will review the bid from Capitol Roofing with Attorney Jones and then present it to Council.

OPEN FORUM

Josh Hopkins was welcomed to the community as a new resident in town.

Mer Nilson stated that Platte County Sheriff will provide security for the music festival.

APPROVAL OF BILLS

Councilperson Schirmer made a motion that the town accept the bills for payment that were presented and to pay bills that have not been received up to \$3000.00. Councilperson Cronk seconded the motion. All in favor. The motion passed.

AJOURNMENT & SCHEDULED MEETINGS

Motion was made by Councilperson Cronk to adjourn the meetings at 8:39 PM. Motion seconded by Councilperson Skiba. Motion passed.

Town Council Meeting – April 5, 2021 at 7:00 PM

Town Clerk

Mayor

