

**Record of Proceedings
Town of Chugwater, Wyoming
Town Council Meeting
February 5, 2018**

Meeting Called to Order at 7:00 PM

Pledge of Allegiance

Roll Call:

Councilperson Marlatt, Mayor Redding, and Councilperson Stinnette, and Councilperson Burns were present. One council seat is currently vacant. All accounted for.

Seat Vacancy:

Mayor Redding stated that there is a seat vacancy as Kenny Clark resigned last month. Mayor Redding stated that she would like the Council to consider Carol Ash for the position. Councilperson Marlatt made a motion to accept Carol Ash to fill the seat which was seconded by Councilperson Burns. All in favor. Motion passed unanimously.

Oath of Office:

Clerk/Treasurer Linda Webster administered the Oath of Office and Carol Ash was sworn in to fill the vacant seat. Councilperson Ash took her seat with the Council.

Approval of Agenda:

Motion made to accept the agenda by Councilperson Burns and seconded by Councilperson Marlatt. All in favor. Motion passed unanimously.

Approval of Previous Meeting Minutes:

Motion was made by Councilperson Burns to accept January 8, 2018 meeting minutes with changes and was seconded by Councilperson Stinnette. Councilperson Ash abstained. Motion passed.

Reports:

1. Director of Water and Sewer Report, Steve Kelley

Motion made by Councilperson Marlatt and seconded by Councilperson Stinnette to accept and approve the report. All in favor. Motion passed unanimously.

2. Treasurer's Report, Linda Webster

Motion was made by Councilperson Burns and seconded by Councilperson Stinnette to accept and approve the Treasurer's report. Report approved as presented for public view. All in favor. Motion passed unanimously.

Old Business:

None

New Business:

1. Chug-Chug Issues

Rick Michon, Electrical Compliance Inspector for the State Fire Marshalls office stated that there have been on going issues with electrical contractors. Rick also stated that Alex is out of compliance with several electrical issues. The current contractor and Alex will get together to discuss issues and resolve them.

There have been several citizen complaints about the fuel pumps not working. There is a number on the building for people to call if there are issues with the pumps.

Mayor Redding assigned a committee to monitor the progress of Chug-Chug Gas-n-Go as we are under time constraints. Carol Ash and David Clough were asked by Mayor Redding to be on the committee and Alex Cadar was asked to appoint someone to be on the committee to keep the lines of communication open. This committee will report to Mayor Redding and Attorney Jones.

2. Chugwater Chili Cook off – Terri Skiba

- a. Requested and received permission to reserve the park on June 16, 2018 for the cook-off.
- b. Requested and received permission to store things for the cook-off in the BRC until after the cook-off.
- c. The Cook-off Committee will have to rent a dumpster for the cook-off.
- d. Requested that they put banners on the park concession walls but will not be allowed to do so.

Mayor Redding asked that Council be given a follow-up report after the cook-off.

3. Ordinance Review – Lee Marfell

Of 306 ordinances on the books, 135 are still in force and 171 have been repealed. We are missing 6 but they appear to be obsolete. The active ordinances should be reviewed. Lee Marfell and Linda Webster will review them.

4. Citizen's Complaints

- a. Barking dogs are an issue on 7th Street. A letter will be drafted and mailed to the owners.
- b. Complaint about a dog tied to a tree at the Library. The bark was stripped from the tree by the leash. The dog was then tied to the railing at the Library and the seal of the door was damaged by the dog. The owner was asked not to tie the dog to trees and that the owner will always need to have the dog under control by having the leash in hand at all times. Eric Marlatt will check the tree to be sure it wasn't suffering from damage prior to the dog being tied there. Maintenance personnel will check the seal of the door to see if it needs to be replaced. This is tabled until next month while the tree and the seal are examined further.

5. Community Center

a. Issues with heat ducts in the Community Center which are in need of cleaning. This is causing the restrooms to stay extremely cold. Estimates of cleaning costs will be presented for consideration.

b. The vent above the stove has not been cleaned in a long time and also needs a thorough cleaning.

c. Ruth Vaughn requested that the carpet at the library be cleaned.

6. Putt-Putt Golf – Dean Webster

Dean would like to acquire funds for a Putt-Putt Golf course or a Basketball Court. He will champion the project. CHED said they would donate around \$7K and there is about \$30K that may be available from a Parks and Rec grant. Brian Currier from Parks and Rec will check into the availability of the funds for this project. Steve Kelley will be involved in this project and work with Dean.

Approval of Bills/Expenses:

Motion was made by Councilperson Burns and seconded by Councilperson Marlatt to approve bills for payment with a \$4K cap for bills that have not yet come in (REA, Xerox, Office Depot). All in favor. Motion passed unanimously.

Upcoming Events:

Budget Workshop – February 12, 2018 at 5:00 PM
Town Council Meeting – March 5, 2018 at 7:00 PM

Open Forum:

Property in town has roofing material blowing off and is considered very dangerous with our high winds. The property owner will be contacted to see what can be done to correct this issue.

Adjournment:

Motion made by Councilperson Marlatt and seconded by Councilperson Stinnette to adjourn meeting at 8:30 PM. All in favor. Motion passed unanimously.

Assistant Town Clerk/Treasurer

Mayor