

**Record of Proceedings
Town of Chugwater, Wyoming
Budget Workshop
Town Council Meeting
May 2, 2016**

Budget Workshop

Budget for 2016-2017

- Ambulance discussion will be at a later date.
- Governor Mead has requested another 8% cut in the State Budget.
- There is ample allowance in the budget to do necessary work on streets in Town.
- Drainage project for Chugwater Museum is set at \$50,000.00.
- Business Center set at \$6,500.00 for REA rate increase.
- There is no allowance for employee raises but will be taken into consideration.

Meeting Called to Order at 7:15 PM

Pledge of Allegiance

Roll Call:

Councilperson Clark, Councilperson Redding, Mayor Sand, Councilperson Stinnette, Councilperson Schirmer all present and accounted for.

Approval of Agenda:

Motion made by Councilperson Clark and seconded by Councilperson Stinnette to approve the agenda with the addition of the Retention Pond. All in favor. Motion passed unanimously.

Approval of Previous Meeting Minutes:

Motion made by Councilperson Stinnette and seconded by Councilperson Schirmer to approve the minutes from the April 4, 2016 Town Council Meeting and the minutes from the April 7, 2016 Special Meeting for the CDBG Grant. All in favor. Motion passed unanimously.

Approval of Bills and Expenses:

Motion made by Councilperson Redding and seconded by Councilperson Stinnette to approve payroll and bills. All in favor. Motion passed unanimously. Bills submitted for public view.

Motion made by Councilperson Stinnette and seconded by Councilperson Redding to approve expenses for Water/Sewer Department. There is an allotment of \$500.00 for trees for the Arbor Day Celebration. Paint will be purchased for the Library. The gas and diesel tanks are almost empty and will be filled. All in favor. Motion passed unanimously.

Reports:

1. Director of water and sewer report, Steve Kelley.
 - Sump pumps will be looked into to see what works for pumping out the retention pond.
 - Steve Kelley and Lee Marfell will pick out trees and Patti will issue a check for up to \$500.00.
 - Chips for park will be looked into by asking other municipalities what they are putting down on their playground areas.

Reports acknowledged and carried.

2. Treasurer report, Patti Pierson.

Motion made by Councilperson Stinnette and seconded by Councilperson Redding to approve the Treasurer Report. Report will be presented for public view.

Old Business:

None

New Business:

1. CHED Report-Karen Guidice

- Letters sent to businesses to contribute \$200.00 each for a new sign designating businesses in Chugwater which CHED would like to have completed by the end of May.
- Potential housing in Chugwater has been sent to the USDA.

2. Platte County Tourism Report-Karen Guidice

- Travel Guide for Platte County has been completed and 50,000 will be printed and available at the end of May.
- The Platte County Tourism Board approved funding to open the Tourist Center at the Rest Area in Chugwater which will be open from Memorial Day through Labor Day. They will hire someone to oversee the Tourist Center and will post notice at the Post Office.

3. Linda Yeargan from Burns Insurance

Motion made by Councilperson Clark and seconded by Councilperson Schirmer to approve renewing insurance policy as presented in the amount of \$5,437.00. The park restrooms will be added to insurance policy when they are completed and will be pro-rated into the policy. The Irrigation Works on Iron Mountain Road will be changed to the Municipal Water Tank. All in favor. Motion passed unanimously.

4. New Hire – Back Up Water Operator

There were three applicants for the position. Councilperson Stinnette interviewed the applicants and made a recommendation to hire Ron Eicher. Motion made by Councilperson Redding and seconded by Councilperson Clark to hire Ron Eicher. His wage will be \$10.00 per hour and will work 20 hours per week.

5. Ordinance #301 – 1% Sales Tax Continuation

Motion made by Councilperson Stinnette and seconded by Councilperson Redding to approve Ordinance #301 on the 3rd and final reading. All in favor. Motion passed unanimously.

6. Resolution #302 – Fair Housing

Motion made by Councilperson Stinnette and seconded by Councilperson Schirmer to approve the Resolution #302 for Fair Housing. Last month Resolution #302 requested by WAM was done in error and needs to be disregarded. We reused the number for Fair Housing. This Resolution is a requirement of the CDBG Grant. The Town of Chugwater is now compliant with the Federal Government Fair Housing regulations.

7. Ordinance #303 – Chickens

Motion made by Councilperson Redding and seconded by Councilperson Stinnette to approve the 1st reading of Ordinance #303 allowing chickens in the Town of Chugwater. This Ordinance is an amendment to Ordinance #253, Sections #4 and #5. The phrase "Platted Town" will be included in the second reading. The second reading will also include fines for not keeping the coops and surrounding area clean as well as addressing issues regarding neighbors' complaints. All in favor. Motion passed unanimously.

8. \$150,000.00 CD

The CD will mature on May 8, 2016. It will be renewed at a new rate of 1.25% interest for 30 months. Motion made by Councilperson Redding and seconded by Councilperson Stinnette that:

- a. Interest earned on the CD will go back into the CD.

- b. Treasurer Patti Pierson will put an additional \$446.16 from the General Fund so that the new amount of the CD will be \$170,000.00 (plus additional interest that has accrued)
- c. Future management of the CD will be to continue having interest earned go back into the CD.

All in favor. Motion passed unanimously.

9. Pond Retention

Councilperson Clark stated that a fence needs to be put around the pond for safety of kids playing near the pond. A pump may not be enough to take care of the issue. Attorney Edmonds stated that the Town needs to protect itself from the "attractive nuisance". Steve Kelley to have prices for fencing at June Council Meeting.

Upcoming Events:

Clean-Up Dumpsters - June 1-5, 2016
Town Council Meeting – June 6, 2016 at 7:00 PM

Open Forum:

- Mayor Sand would like to form a committee for the 100-year Town Anniversary coming up in 2019.
- Goatheads are the responsibility of the property owner. Goatheads on the Town property will be taken care of by the Town.
- Update on the CDBG Grant presented by Mayor Sand.
- Steve Kelley stated that Chugwater received second place for best tasting water in Wyoming.

Adjournment:

Motion by Councilperson Clark and seconded by Councilperson Schirmer to adjourn meeting at 8:56 PM.
All in favor. Motion passed unanimously.

Town Clerk

Mayor