

**Record of Proceedings  
Town of Chugwater, Wyoming  
Town Council Meeting  
March 7, 2016**

---

**Pledge of Allegiance**

**Meeting Called to Order at 7:00 PM**

**Roll Call:**

Councilperson Clark, Councilperson Redding, Mayor Sand, Councilperson Stinnette, Councilperson Schirmer all present and accounted for.

**Approval of Agenda:**

Motion made by Councilperson Redding and seconded by Councilperson Stinnette to approve the agenda with the addition of the Water Conference. All in favor. Motion passed unanimously.

**Approval of Previous Meeting Minutes:**

Motion made by Councilperson Schirmer and seconded by Councilperson Stinnette to approve the minutes from the February 3, 2016 Town Council Meeting. All in favor. Motion passed unanimously.

**WYDOT:**

Present from WYDOT were Myron Witt, Matthew Goetz and Calvin Goddard to address highway closures during severe weather. Also present was Terry Stevenson, Emergency Management Coordinator for Platte County. LaCynda Fortik stated that the Buffalo Lodge can hold 45-60 people in the event of a storm and would like WYDOT to help keep her business available for travelers needing to get off the highway.

Paul Lovett expressed concern that the gates in Chugwater are left open when the Interstate is closed between Cheyenne and Wheatland.

Calvin Goddard, District Maintenance Engineer for WYDOT, stated that the issue regarding the gates has been resolved. The gates will now be closed at Chugwater if the highway is closed at Cheyenne and Wheatland. He also stated that WYDOT has a WYDOT Authorized Travel (WAT) that allows authorized persons to be on closed highways. What has happened in the past is that people who have a WAT will be followed by other motorists which causes issues not only for themselves but for WYDOT employees. WYDOT closes the roads where motorists can get services, which in our case is Cheyenne and Wheatland and then sweeps the highway to make sure there are no stranded motorists. If a person has a WAT, they may go around a closed gate to their destination only. Terry Stevenson stated that if the roads are to be closed due to road conditions his responsibility is to contact WYDOT when capacity is almost full in Wheatland. He works with the hotels/motels and shelters as well as WYDOT to keep everyone informed for the best possible decision that needs to be made regarding where the highway should be closed. Terry will make sure that the Buffalo Lodge will be on the call rotation list for available rooms. Mayor Sand stated that Chugwater no longer has an ambulance service. The Town of Chugwater will support WYDOT on their decision to close the highway where they see fit for conditions. Safety of motorists is the main concern.

**Approval of Bills:**

Motion made by Councilperson Clark and seconded by Councilperson Redding to approve payroll and bills.

All in favor. Motion passed unanimously. Bills submitted for public view.

Motion made by Councilperson Redding and seconded by Councilperson Clark to approve expenses for Water/Sewer Department. There is an allotment of \$500.00 for trees for Arbor Day. All in favor. Motion passed unanimously.

### **Reports:**

1. Director of water and sewer report, Steve Kelley.

- Water Conference scheduled for April 19-22 in Casper, Wyoming
- Water Conference discussion has been tabled until March 14, 2016 meeting.
- Clean-up day is in the budget and will be scheduled.
- Steve will look into using the lab in Laramie for water samples to cut costs.
- Arbor Day is scheduled for May 17, 2016 at 10 AM and Steve will contact Mark Hughes with our scheduled date.

Reports acknowledged and carried.

2. Treasurer report, Patti Pierson.

No discussion on the Treasurer's report.

Report will be presented for public review.

### **Old Business:**

None

### **New Business:**

1. Platte County Tourism Board Report

Karen Guidice introduced Eric Johnston, Platte County Commissioner.

There is now a full year of income from lodging tax and the County Treasurer has allowed the Tourism Board \$100,000 to spend. An ad was purchased in the Wyoming Travel Magazine. They are working on a Platte County Brochure and the biggest thing they are working on now is a list of motels and RV parks. The only one in Chugwater is the Buffalo Lodge & RV Park. Also state stickers have been purchased because they are collected by travelers. The Tourism Board is working on a Grant Program that helps communities with events that bring people in from other areas.

2. CHED Report

MS Bike Rally scheduled for this summer.

Sign will be re-done for the businesses in Chugwater. Karen will check with the Platte County Tourism Board to see if they can help with the signs that are north and south of Chugwater.

3. Ordinance #298 - Budgets

Motion made by Councilperson Schirmer and seconded by Councilperson Redding to approve Ordinance #298 on the 2<sup>nd</sup> reading with no changes. All in favor. Motion passed unanimously.

4. Ordinance #299 – Town Seal

Motion made by Councilperson Redding and seconded by Councilperson Stinnette to approve Ordinance #299 on the 2<sup>nd</sup> reading with no changes. All in favor. Motion passed unanimously.

5. Ordinance #301 – 1% Sales Tax Continuation

Motion made by Councilperson Clark and seconded by Councilperson Redding to approve Ordinance #301 on the 1<sup>st</sup> reading. All in favor. Motion passed unanimously.

6. Policy on Excessive Force

This policy is a requirement of the CDBG Grant Agreement.

Motion made by Councilperson Stinnette and seconded by Councilperson Schirmer to approve the Policy on Excessive Force. All in favor. Motion passed unanimously.

7. Water Conference

The first thing needed is to establish a per diem for meals. Councilperson Redding made a motion and Councilperson Clark seconded the motion that per diem would be \$42.00 per day. The second thing is approval of two other people who would like to attend the conference. Councilperson Stinnette and Steve Stinnette would like to attend the conference. The third thing is someone who is interested in a backup water position and needs to attend the conference. Ron Eicher will be attending the conference in training for the backup water position. Discussion tabled until March 14, 2016, meeting so actual cost can be determined and discussed.

**Open Forum:**

Eric Johnston, Platte County Commissioner, stated that this spring they are planning to chip seal on Iron Mountain Road and Diamond Road. Mayor Sand asked if chip seal could be dropped off in Chugwater for 4<sup>th</sup> Street. Commissioner Johnston will find out the cost of additional chip seal for 4<sup>th</sup> Street.

**Executive Session:**

Motion made by Councilperson Redding and seconded by Councilperson Stinnette to go into Executive Session at 8:26 PM.

Town Council Meeting back in Session at 8:57 PM.

**Upcoming Events:**

Special Meeting & Executive Session – March 14, 2016

Town Council Meeting – April 4, 2016

**Adjournment:**

Motion by Councilperson Stinnette and seconded by Councilperson Redding to adjourn meeting at 8:59 PM. All in favor. Motion passed unanimously.

---

Town Clerk

---

Mayor