

**Record of Proceedings
Town of Chugwater, Wyoming
Town Council Meeting
January 8, 2018**

Meeting Called to Order at 7:00 PM

Pledge of Allegiance

Roll Call:

Councilperson Clark, Mayor Redding, and Councilperson Stinnette, and Councilperson Burns were present. Councilperson Marlatt absent. All accounted for.

Approval of Agenda:

The agenda was approved with the following changes added:

- Discussion of a Budget Workshop for February with date TBD

Motion made to accept the agenda by Councilperson Clark and seconded by Councilperson Stinnette. All in favor. The motion passed unanimously.

Correspondence:

The Town of Chugwater received a letter from the Wyoming Liquor Division on December 1, 2017, stating that Buffalo Lodge & Grill has a hold placed on their account until taxes have been paid. LaCynda Fortik addressed the issue stating that money is being wired to her to pay the taxes. Councilperson Burns would like this matter tabled for another month to allow for Buffalo Lodge & Grill to bring their account current before the Governing Body would need to take any action. Councilperson Clark is in agreement with Councilperson Burns.

Approval of Previous Meeting Minutes:

Motion was made by Councilperson Clark and seconded by Councilperson Burns to accept the December 4, 2017 minutes with changes made. All in favor. The motion passed unanimously.

Approval of Bills/ Expenses:

Motion was made by Councilperson Clark and seconded by Councilperson Burns to approve bills for payment. All in favor. Motion passed unanimously.

Note: Approval of the Bills/ Expenses will be moved to the end of the Council meetings in the future to allow for discussion of any bills or expenses throughout the meeting.

Reports:

1. Director of Water and Sewer Report, Steve Kelley

Motion made by Councilperson Stinnette and seconded by Councilperson Burns to accept and approve the report. All in favor. Motion passed unanimously.

2. Treasurer's Report, Linda Webster

Motion was made by Councilperson Stinnette and seconded by Councilperson Burns to accept and approve the Treasurer's report. Report approved as presented for public view. All in favor. Motion passed unanimously.

Old Business :

1. Chug-Chug Invoice from Boggs (Grease Interceptors)

After a thorough review it was decided that a signed voucher is needed from Boggs for invoice in question, #14-04109, in order to pay it.

2. Rural Water Systems, Washington D.C. Trip

Water Director Steve Kelley will be sent to Washington D.C. to represent Chugwater at the *National Water Taste Test Convention*.

New Business:

1. Steve's Health Insurance

Town Council will continue paying as in the past.

2. Pension Agreement

Mayor Redding signed the Wyoming Retirement Pension Agreement with no changes needed.

3. Water & Sewer Rate Increase to be set aside in a Special Account

Eric Jones and Linda Webster will review and work on the Water Ordinance.

4. Review of Ordinance for Requirements of Councilperson's Seat

Councilperson Clark has notified the Council that he will soon be moving out of the Chugwater Town Council boundaries and will notify the Town Council within the week so that the open position can be posted.

Upcoming Events:

Town Council Meeting – February 5, 2018 at 7:00 PM

Budget Workshop – February 12, 2018 at 5:00 PM

WAM Winter Conference – February 21-23, 2018 Linda will be attending the 22nd only.

Open Forum:

1. Citizen's in general would like to know when the Convenience store will open
2. Citizen Marlatt brought up the need to review ordinances
3. It was brought up that we need to address street lights that are out and need to be repaired by REA. A list will be put together and REA will be notified.
4. Town Quonset is in need of a walk-in door

Adjournment:

Motion made by Councilperson Stinnette and seconded by Councilperson Clark to adjourn meeting at 8:31 PM. All in favor. Motion passed unanimously.

Assistant Town Clerk/Treasurer

Mayor