

**Record of Proceedings
Town of Chugwater, Wyoming
Town Council Meeting
July 3, 2017**

Meeting Called to Order at 7:00 PM

Pledge of Allegiance

Roll Call:

Councilperson Burns, Councilperson Stinnette, Mayor Redding, and Councilperson Marlatt. Councilperson Clark was absent. All accounted for.

Approval of Agenda:

Motion made by Councilperson Burns and seconded by Councilperson Stinnette to approve the agenda. All in favor. Motion passed unanimously.

Approval of Previous Meeting Minutes:

Motion made by Councilperson Stinnette and seconded by Councilperson Burns to approve the minutes from the June 7, 2017 Town Council Meeting and Special Meetings on June 20, 26, 27, 2017. All in favor. Motion carried.

Approval of Bills/ Expenses:

Motion made by Councilperson Burns and seconded by Councilperson Stinnette to approve the bills and present them for public view with additions mentioned. All in favor. Motion carried.

Reports:

1. Director of Water and Sewer report, Steve Kelley.

Motion made by Councilperson Stinnette and seconded by Councilperson Marlatt to accept and approve the report. Report approved as presented for public view. All in favor. Motion carried.

2. Treasurer's Report, Linda Webster

Motion was made by Councilperson Stinnette and seconded by Councilperson Marlatt to accept and approve the report. Report approved as presented for public view. All in favor. Motion carried.

Old Business:

Steve and Stacy Kelley's Water Bill Request - Motion made by Councilperson Burns to place the Kelley's water meters on their properties, other than their residence and RV park, on inactive status without service fees. Last month's fees will be waived for these properties. The motion was seconded by Councilperson Marlatt. Motion carried.

New Business:

1. Karen Guidice

- CHED Report – CHED is offering to split the cost of a ground survey of the gun range up to \$500.
- Main Street Project Board Report – requested a donation of \$500-1000 toward the Main Street Project.
- Lodging Tax Board Report
- Chugwater Chili Malt Beverage Permit Request for the Eclipse – Motion made to approve the malt beverage permit for 8/18-8/20 for the Chugwater Chili Corp made by Councilperson Stinnette and seconded by Councilperson Marlatt. All in favor. Motion carried.

2. Westco Propane Bid

Motion made by Councilperson Burns to retain Frenchman Valley Coop as the town's propane provider. Motion was seconded by Councilperson Marlatt. All in favor. Motion carried.

3. Mowing

Motion made by Councilperson Burns to put the job of mowing of unmowed lots up for bid. Seconded by Councilperson Marlatt. All in favor. Motion carried. The job will be awarded to the lowest bidder on a per lot basis.

4. Steve Kelley's Request for Sign for RV Park

Councilperson Stinnette made a motion to allow Steve Kelley to put up a sign on 1st Street. Seconded by Councilperson Burns. All in favor. Motion carried.

5. Liquor Ordinance 1st Reading

Motion made by Councilperson Stinnette to approve the liquor ordinance with changes discussed. Motion was seconded by Councilperson Burns. All in favor. Motion carried.

6. BRC – Storage for Cook-off and Tourism

Motion made by Councilperson Marlatt to store items related to the Chili Cook-off at the BRC until such time as the BRC space is rented. Motion was seconded by Councilperson Stinnette. Councilperson Burns was opposed. Motion carried.

7. BRC Rental Rates

Small room in front 104 - \$225/month

Large room in front 116 - \$275/month

Room 106 - \$125/month

Room 107 - \$125/month

Room 108 - \$125/month

Office Suite (Rooms 113, 114, 115) – \$375

Daily rental rate for medical office - \$50 plus \$50 refundable cleaning fee.

Lease agreement (6 months), first and last month's rent, and a non-refundable cleaning/damage deposit of \$50 will be required. Requirement will be included in the lease agreement that the tenant must carry renter's insurance.

Motion made by Councilperson Stinnette to approve the above rental rate at the BRC. Motion was seconded by Councilperson Burns. All in favor. Motion carried.

Upcoming Events:

Town Council Meeting – August 7, 2017 at 7:00 PM

Open Forum:

- The Community Center is a winter storm shelter only, not a tornado shelter.
- Lee Marfell questioned if the town had any ability to require the clean-up of derelict properties.
- Discussion regarding ambulance service in Chugwater.

Adjournment:

Motion by Councilperson Stinnette and seconded by Councilperson Marlatt to adjourn meeting at 8:28 PM. All in favor. Motion passed unanimously.

Assistant Town Clerk/Treasurer

Mayor