

**Record of Proceedings**  
**Town of Chugwater, Wyoming**  
**Town Council Meeting**  
**September 6, 2016**

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**Called To Order @ 7:00 PM**

**Pledge of Allegiance**

**Roll Call:**

Councilperson Clark, Councilperson Redding, Mayor Sand, Councilperson Stinnette, Councilperson Schirmer all present and accounted for.

**Approval of Agenda:**

Motion made by Councilperson Clark and seconded by Councilperson Stinnette to approve the agenda. All in favor. Motion passed unanimously.

**Approval of Previous Meeting Minutes:**

Motion made by Councilperson Redding and seconded by Councilperson Schirmer to approve the minutes from the August 1, 2016 Town Council meeting. All in favor. Motion passed unanimously.

**Approval of Bills and Expenses:**

Motion made by Councilperson Clark and seconded by Councilperson Redding to approve the bills and expenses with the exception of the bill from Vernon which is on hold and stated as such in the report. All in favor. Motion passed unanimously. Bills submitted for public view.

**Lisa Letcher:**

Lisa Letcher would like to ask the Governing Body to address the mowing issue in Town. Her concern is the empty lot owned by the Buffalo Lodge & Grill and the fire hazard it could cause due to dry conditions. Letter will be sent to Buffalo Lodge & Grill, along with all other properties that need to be mowed. Steve Kelley will get a list of properties together so mowing letters can be sent stating that the property owner(s) have 3 days to mow or the Town will mow at the owners' expense. The other issue Lisa Letcher addressed was loud partying and destruction of property which she would need to have addressed through the Platte County Sheriff's Department as a complaint.

**Visitors:**

Brian Pugsley is the Superintendent of the Water Division from the State Engineer's Office. This discussion came up because there were some oil & gas companies drawing large quantities of water from the Town's municipal system. Under Wyoming water law, there are designated service areas and amounts that can be used under the Town's permit. When you start stepping out of those terms you fall out of compliance with your permit. In order to come back into the terms of our permit, we can utilize a Temporary Water Use Agreement which allows the Town to contract outside the realm of our service area and outside the scope of our permit. A Temporary Water Use Agreement needs to be filed with the State Engineer's office through the Town Treasurer in the amount of \$50.00 per agreement. This agreement does not apply to WYDOT, since they contract directly through the Town for large quantities of water needed for projects.

Devin Jones with Sunrise Engineering did a presentation on software his company has to GPS water and sewer lines, gas and power lines as well as storm drains. They work with municipalities to offer their services under a Grant which allows affordability. Set-up cost is \$1500.00 and to maintain the login is \$600 yearly. The Grant is due

by mid-October which would cover the cost of mapping the Town's underground lines into their system. The Governing Body is in agreement to go forward with applying for the Grant. Devin will bring the application to Mayor Sand.

**Reports:**

1. Director of water and sewer report, Steve Kelley

Motion made by Councilperson Redding and seconded by Councilperson Clark to send Steve Kelley and Ron Eicher to the Rural Water Fall Conference on September 20-22, 2016 in Cheyenne. The cost is \$350.00 per person. They will drive there each day. All in favor. Motion passed unanimously.

Weeds around the pond need to be taken care of. Steve suggests they be pulled manually. The fence around the pond needs to be completed too.

2. Treasurer report, Patti Pierson.

Mayor Sand and Councilperson Clark will meet with Banner Health to look at the vehicle that the Town of Chugwater will acquire from them.

Motion made by Councilperson Stinnette and seconded by Councilperson Schirmer to approve the Treasurer's report as presented for public review. All in favor. Motion passed unanimously.

**Old Business:**

No old business.

**New Business:**

1. Platte County Tourism Board Report – Karen Guidice

They just put out a fishing guide they will distribute in all the hotels. They are also putting together a map of all the communities they will distribute in all the hotels and restaurants and they are doing postcards of Platte County.

2. CHED Report – Karen Guidice

The Annual Dinner is on October 27, 2016. Along with dinner is the election of officers and there will also be a "Meet the Candidates" session. There will also be a silent auction and pie auction that benefits CHUG, CHED and the Community Center. Karen will be working on an NRA Grant for \$50,000.00. She is also working on a Grant for the school and one for the Chugwater Chili Cook-off through the Wyoming Arts Council. Karen is working with Dean Webster on a Town Garage Sale and they are hoping to get all the businesses in Town involved.

3. WAMCAT – September 7-9, 2016

Linda Webster is requesting to go to WAMCAT in Douglas, Wyoming. Motion made by Councilperson Stinnette and seconded by Councilperson Redding to approve that Linda be allowed to attend WAMCAT. All in favor. Motion passed unanimously.

4. Chugwater Gun Club Report – Dean Webster

Currently the gun club has 48 members who have paid dues and are using the Range. The Governor of the State of Wyoming is supporting gun clubs and gun-related training and activities. The pistol range and short rifle range are now complete as well as the gate and target stands. Issues will be addressed by Dean regarding questions from members about having difficulties accessing the use of the Range. The Range does have a locked gate but its run strictly on the honor system and no Range Safety Officer will be present except at shooting events. John Burns stated that the public was told a Range Safety Officer would always be present when members were using the facility. He is concerned that his cattle will be shot if there is no supervision but with law enforcement using the facility, they can also serve as Range Safety Officers when present. John Burns' other concern was about the missile site being a potential issue for the next administration. Steve Kelley has a letter from the Air Force stating that it has been abandoned. Mayor Sand noted John Burns concerns about shooting cattle on his property. Councilperson Schirmer stated that if a cow is shot, you know where it came from.

5. Chip Seal Bid

Motion made by Councilperson Redding and seconded by Councilperson Stinnette to approve the chip seal bid as recommended by Baker & Associates to award the contract to STC Construction in the amount of \$67,500.00. All in favor except Councilperson Clark. Motion passed.

6. Candidate Challenge

The Town received a Citizen's Action Complaint Form which was sent to Attorney Rocky Edmonds for review. The complaint concerns the election and Ordinance #266 which has residency and other requirements to run for Town Council. The complaint was from a non-successful Town Council candidate. Attorney Edmonds reached out to the Platte County Election office who stated that this is a Town Council decision. The complaint alleges that John Burns does not meet the residency requirements based on the Ordinance requirements. The State Statute is satisfied but the Town Ordinance may or may not be. John stated that he resides at 18 Happy Hollow in Chugwater but does stay in Wheatland too and has not been in Canada since 2013. Motion made by Councilperson Schirmer and seconded by Councilperson Redding to allow John to remain on the ballot for Town Council seat.

7. Alex Cadar – Gas Station

See attached for discussion.

**Upcoming Events:**

The library will be painted September 12-19, 2016. Contact Mike Baber if you would like to volunteer to help.

**Meetings:**

Public Hearing and Special Meeting - September 19, 2016 at 7:00 PM.

Town Council Meeting - October 3, 2016 at 7:00 PM.

**Open Forum:**

It came to Lisa Redding's attention that at the last meeting someone had a firearm. Mayor Sand pointed out that no firearm was brought to the meeting. What they mistook for a firearm was a medical device on Mayor Sand's person. Mayor Sand also pointed out that it is against State Statute to carry a firearm to a public meeting and Attorney Rocky Edmonds stated that a concealed carry permit is invalid at a meeting of a governmental entity.

Lee Marfell asked about the Sunrise Engineering presentation and whether Steve Kelley thinks that would be beneficial for the Town. Steve responded by referring to the budget and the Town could not justify it without help from a Grant.

Mayor Sand asked Steve Kelley if he got the information he needed by looking her up online and trying to retrieve information on a website called MyLifetime.com. He denied the allegation.

**Adjournment:**

Motion by Councilperson Redding and seconded by Councilperson Stinnette to adjourn meeting at 9:40 PM. All in favor. Motion passed unanimously.

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Town Clerk

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Mayor

