

**Record of Proceedings**  
**Town of Chugwater, Wyoming**  
**Town Council Meeting**  
**October 3, 2016**

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**Called To Order @ 7:00 PM**

**Pledge of Allegiance**

**Roll Call:**

Councilperson Clark, Councilperson Redding, Mayor Sand, Councilperson Stinnette, Councilperson Schirmer all present and accounted for.

**Approval of Agenda:**

Motion made by Councilperson Redding and seconded by Councilperson Clark to approve the agenda. All in favor. Motion passed unanimously.

**Approval of Previous Meeting Minutes:**

Motion made by Councilperson Stinnette and seconded by Councilperson Redding to approve the minutes from the Town Council Meeting on September 6, 2016 and the Special Meeting on September 19, 2016. All in favor. Motion passed unanimously.

**Approval of Bills and Expenses:**

Motion made by Councilperson Clark and seconded by Councilperson Stinnette to approve the bills and expenses with the exception of the bill from Vernon Mfg. which is on hold to check if the part ordered is under warranty. All in favor. Councilperson Stinnette questioned the price of caulk for the reader. The caulk needed for that is a urethane caulk that costs approximately \$10.00 per tube. Motion passed unanimously. Bills submitted for public view.

**Visitors:**

Alex Cadar

Alex requested a 120-day extension on his deadline of building the gas station while his financing is being processed. The Wyoming Business Council and DEQ are aware of the delay and approve the extension. Motion made by Councilperson Stinnette and seconded by Councilperson Redding to approve an extension of 180 days. All in favor. Motion passed unanimously.

Buford Thompson

Presentation made by Mr. Thompson on the Wyoming Arts Council Grant. This is the final presentation to the Town Council to complete the Grant and fulfill his obligation of reporting to the Town Council as part of the Grant requirement. His slide show presentation consisted of five categories of files to look under at the Chugwater Museum, which includes documents, photographs, obituaries, graduates and veterans. Mr. Thompson invited everyone to visit the Chugwater Museum and use the computer to search records that have been input.

**Reports:**

1. Director of water and sewer report, Steve Kelley

Mayor Sand asked about the work that needs to be done for water to be turned on at the Stampede Saloon & Eatery. According to Steve, part of the problem is that the valve box is full of sand. This needs to be fixed immediately so that the new owners can get their food license before they open.

2. Treasurer report, Patti Pierson.

Motion made by Councilperson Redding to approve the Treasurer's report as presented for public review. All in favor. Motion passed unanimously.

**Old Business:**

Chip Seal

STC Construction was awarded the chip seal bid, however, they did not comply with the timeframe of turning in their required paperwork. STC Construction also requested to hold off doing the work until spring, which was not in the agreement. Motion made by Councilperson Clark and seconded by Councilperson Stinnette to revoke the bid from STC Construction and rebid the project in the spring. All in favor. Motion passed unanimously.

**New Business:**

1. Catering Permit – Buffalo Lodge & Grill

Motion made by Councilperson Redding and seconded by Councilperson Schirmer to approve a Catering Permit for October 29, 2016. All in favor. Motion passed unanimously.

2. Ambulance

Motion made by Councilperson Clark and seconded by Councilperson Stinnette to accept the ambulance agreement with Banner Health. Banner Health would replace our ambulance with a vehicle they would insure and maintain, as well as furnish EMR training and supplies for EMRs. The Governing Body would like to include a clause in the agreement that states that if the replacement vehicle needs to be replaced Banner Health would do so. All in favor. Motion passed unanimously.

3. TDS Amended Agreement

Per a request from Councilperson Clark to check other trash services, Patti compiled a list of statewide trash collection companies. TDS does not charge the Town of Chugwater for fuel nor do they charge a fuel surcharge if the cost of fuel is low. TDS picks up WYDOT's trash once a week when they do the Town's trash. TDS is charging the Town of Chugwater \$110.00 per dumpster to pick up WYDOT's trash due to their high volume. Motion made by Councilperson Clark and seconded by Councilperson Schirmer for the Town of Chugwater to charge WYDOT \$115.00 per dumpster. All in favor. Motion passed unanimously.

4. Patti Pierson

There are two delinquent utility bills that need to be handled and Patti made a request to the Governing Body as to how to proceed with collection of these payments. Russ Kirlin's bill is now \$662.56 and Leroy Brunelle's is now \$371.15. \$180.00 of that bill was to pay Cody Redding to mow the property which has been vacant since Bill Brunelle passed away. The Governing Body would like Attorney Rocky Edmonds to draft collection letters to both parties. Patti will get Rocky the addresses for those letters so he can proceed.

Patti also addressed the issue of the list of properties to be mowed and why some were not put on the list that Steve Kelley and Lisa Redding compiled. This needs to be addressed to ALL property owners who do not mow their properties so it is fair and consistent to everyone.

5. Steve Kelley

Steve Kelley asked the Governing Body for permission to turn on the water at his 3<sup>rd</sup> Street property so that he can rent it. His tenant (who is Steve Kelley's son) wants the water turned on and he would set up the utility account in his name. The property is in arrears with utility payments but the RV park utility payment was paid in June by the Chugwater Chili Cook-off so they could use it for their event. At this time, the account is in litigation as Steve is contesting payment of the bill at this address along with other vacant properties he owns in Town. The Ordinance does state that all delinquent payments must be paid in full before service is restored. Councilperson Clark stated that all delinquencies must be paid in full according to the Ordinance. Steve requested that he be allowed to tie the house on 3<sup>rd</sup> Street onto the RV park meter. The Governing Body gave Steve permission to do so.

6. Library

David Weber of David Weber Construction of Wheatland, WY, submitted an estimate for the siding to be redone on the Chugwater Branch Library. In September, volunteers were scheduled to paint the library, however it was discovered that the siding on the building is too deteriorated to repaint and therefore new siding may be an option. His estimate is in the amount of \$11,488.00 which does not include insulation. Mr. Weber thought we should pull off the old siding and see what is underneath it before we proceed with adding the insulation expense to the cost of the project. The Town has \$6,000.00 budgeted for the library but Mayor Sand would like to see if the library has funding to help with this as well. David Weber would not be able to start the job for a couple months, so it may be pushed out until spring. This discussion has been tabled until Mayor Sand can contact the library to see if they can help with the cost and see what Mr. Weber's schedule is like to proceed.

**Upcoming Events:**

A Holiday Bazaar at the Community Center will be held on November 19, 2016.

**Meetings:**

Town Council Meeting – November 7, 2016 at 7:00 PM.

**Open Forum:**

Discussion attached to these minutes.

**Adjournment:**

Motion by Councilperson Stinnette and seconded by Councilperson Redding to adjourn meeting at 8:57 PM. All in favor. Motion passed unanimously.

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Town Clerk

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Mayor