

**Record of Proceedings  
Town of Chugwater, Wyoming  
Town Council Meeting  
July 11, 2016**

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**Meeting Called to Order at 7:00 PM**

**Pledge of Allegiance**

**Roll Call:**

Councilperson Clark, Councilperson Redding, Mayor Sand, Councilperson Stinnette and Councilperson Schirmer all present and accounted for.

**Approval of Agenda:**

Motion made by Councilperson Redding and seconded by Councilperson Stinnette to approve the agenda. All in favor. Motion passed unanimously.

**Approval of Previous Meeting Minutes:**

Motion made by Councilperson Stinnette and seconded by Councilperson Redding to approve the minutes from the June 6, 2016 Town Council Meeting and the June 17, 2016 Special Meeting for the Gas Station Bid Award. All in favor. Motion passed unanimously.

**Approval of Bills and Expenses:**

Bills were approved and paid prior to Council Meeting to avoid late charges. Steve had no expenses this month other than replacing his phone. Motion made by Councilperson Redding and seconded by Councilperson Clark to approve the bills. All in favor. Motion passed unanimously. Bills submitted for public view.

**Reports:**

1. Director of water and sewer report, Steve Kelley.

Councilperson Redding would like an itemized hourly report for Ron Eicher. Motion made by Councilperson Redding and seconded by Councilperson Clark to accept Steve's report.

2. Treasurer report, Patti Pierson.

Motion made by Councilperson Redding and seconded by Councilperson Clark to accept the Treasurer's Report as presented. All in favor. Motion passed unanimously. Report will be presented for public view.

**Old Business:**

Ordinance #303 – Chicken Ordinance

Motion made by Councilperson Stinnette and seconded by Councilperson Redding to pass Ordinance #303 on the 3<sup>rd</sup> and Final Reading. All in favor except Councilperson Clark. Motion passed.

**New Business:**

1. Banner Health

The Town of Chugwater cannot have a licensed ambulance in town at this time due to staffing it 24/7 to comply with State Law. Therefore, the Town would like to donate the ambulance to Banner Health in exchange for a vehicle that 1<sup>st</sup> Responders can use for stabilizing a patient until an ambulance does arrive on scene. Banner Health would also include training for 1<sup>st</sup> Responders and equip them with all supplies needed to handle emergency situations. The Chugwater Fire Department and Ambulance Director are in favor of this exchange. Banner Health would like to enter into a partnership with the Town if a mutual agreement can be made to benefit both parties. Motion made by Councilperson Redding and seconded by Councilperson Stinnette to table this discussion until other alternatives have been looked into.

2. Alleys – Baker’s Property

Motion made by Councilperson Schirmer and seconded by Councilperson Stinnette to deny request made by Dennis and Terry Baker to establish a working alley, build a street between 6<sup>th</sup> and 7<sup>th</sup> and add a sewer line to their property on 7<sup>th</sup> Street. All in favor. Motion passed unanimously.

Mayor Sand proposed that all alleys that have not yet been vacated by Ordinance already should be vacated under Ordinance #305. Ordinance was not voted on.

3. Platte County Tourism/CHED Report – Karen Guidice

Tourist Center is up and running at the Rest Area. Brochures and stickers are there for tourists. Platte County Chamber of Commerce is updating their website to include tourism information. Platte County Tourism has applications for anyone who would like to apply for monies to promote travel and tourism to Platte County. CHED has abandoned the bike routes.

4. TDS Contract

Motion made by Councilperson Redding and seconded by Councilperson Clark to sign the TDS contract which will go into effect on August 1, 2016 and run through July 31, 2018. All in favor. Motion passed unanimously.

5. Work Log for Water/Sewer and Maintenance Department

Work log spreadsheet was designed for the department to use to track projects and hours required for each project. These work logs will be turned in along with the monthly report to Council.

6. New Account for the Gas Station

The rent amount on the Gas Station property of \$750.00 is being used for expenses such as insurance. With expenses being paid from that income, there is still approximately \$150.00 per month leftover. This money needs to be placed in a separate account and used only for low to moderate income projects. Motion made by Councilperson Clark and seconded by Councilperson Schirmer to open a savings account for this income.

7. Water Bill Issue

Treasurer, Patti Pierson, brought up an issue of a person living in a residence in town that does not pay for water, sewer or trash and is getting water from next door. The home is being occupied but no services are being paid for. If this is theft of services, it is prosecutable by the District Attorney in Wheatland, but proof has to be established first. A cease and desist letter can be sent to the occupant via certified mail from attorney, Rocky Edmonds, after pictures of proof can be obtained.

**Upcoming Events:**

Town Council Meeting – August 1, 2016 at 7:00 PM

**Open Forum:**

Steve Kelley requested to be put on the Agenda, however, it was after the cut-off time so Open Forum was used for this request. At the time of Open Forum, he withheld his discussion.

**Adjournment:**

Motion by Councilperson Schirmer and seconded by Councilperson Stinnette to adjourn meeting at 9:01 PM. All in favor. Motion passed unanimously.

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Town Clerk

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Mayor