

**Record of Proceedings  
Town of Chugwater, Wyoming  
Town Council Meeting  
January 4, 2016**

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**Meeting Called to Order at 7:00 PM**

**Pledge of Allegiance**

**Roll Call:**

Councilperson Clark, Councilperson Redding, Mayor Sand, Councilperson Stinnette, Councilperson Schirmer all present and accounted for.

**Approval of Agenda:**

Motion made by Councilperson Stinnette and seconded by Councilperson Clark to approve the agenda. All in favor. Motion passed unanimously.

**Approval of Previous Meeting Minutes:**

Motion made by Councilperson Redding and seconded by Councilperson Stinnette to approve the minutes from the December 7, 2015 Town Council Meeting, the December 8, 2015 Special Meeting for 2<sup>nd</sup> Reading of Liquor License Ordinance, and the December 9, 2015 Special Meeting for 3<sup>rd</sup> and Final Reading of Liquor License Ordinance. All in favor. Motion passed unanimously.

**Approval of Bills:**

Motion made by Councilperson Redding and seconded by Councilperson Schirmer to approve payroll, bills and upcoming expenses, which were included in Steve Kelley's report.

Approved expenses from last month that needed to be purchased with Sam's Card were not done because card needed to be updated.

Anti-Virus software needs to be added to Town's computer as well as the shop's computers.

All in favor. Motion passed unanimously. Bills submitted for public view.

**Reports:**

1. Director of water and sewer report, Steve Kelley.

- Propane level in tanks needs to be checked by Steve so they don't go empty since there is a charge for pressure testing the tanks.
- 240V heater at library needs to be replaced. Steve will check on prices for heater.

Reports acknowledged and carried.

2. Treasurer report, Patti Pierson.

- No discussion on the Treasurer's report.

Motion made by Councilperson Schirmer and seconded by Councilperson Stinnette to approve the Treasurer's Report as presented for public review. All in favor. Motion passed unanimously.

**Old Business:**

1. Motion made by Councilperson Clark and seconded by Councilperson Schirmer to:

- #1. Change the \$200,000 CD into two (2) \$100,000 CDs
- #2. Leave the CDs in Oregon Trail Bank for a 33-month maturity at 1.25% interest.
- #3. Have the interest earned go back into the CDs.

All in favor. Motion passed unanimously.

**New Business:**

1. Snow Plowing

Complaints by residents about being blocked in by plowed snow.

Complaint by resident that the newspaper dispenser was blocked in by plowed snow.

Ambulance emergency where the EMTs could not get to a resident because of plowed snow in driveway.

Sidewalks need to be cleared to stay in compliance with WYDOT's Grant.

Councilperson Redding commented that no snowplowing be done unless there was 6 inches of snow. No motion made.

2. WAM Workshop on February 17-19, 2016

Motion made by Councilperson Redding and seconded by Councilperson Schirmer to approve attendance to the WAM Workshop. Mayor Sand, Councilperson Stinnette, and Town Clerk Linda Webster will attend.

3. Platte County Tourism Board

Motion made by Councilperson Redding and seconded by Councilperson Stinnette to remove Linda Webster from the Platte County Tourism Board because she resides in Goshen County and put Karen Guidice back onto the Board for the three-year term beginning 2016.

Report given by Karen Guidice on the Platte County Tourism Board. The Tourism Board is working on a brochure to highlight every town in Platte County so that people will come into Platte County. Karen Guidice drafted the by-laws for the corporation and they were approved. Karen is the Secretary-Treasurer for the Board. The Lodging Tax has raised about \$130,000.00. Question was raised by Mayor Sand if the Town(s) were getting a percentage of that. Karen commented that as of now the Town will not be receiving any money from the Lodging Tax. It is still in the discussion phase.

**Upcoming Events:**

Workshop for CDBG Grant – TBD

Town Council Meeting – February 1, 2016

**Open Forum:**

Lee Marfell discussed Ordinances that need to be reviewed.

**Adjournment:**

Motion by Councilperson Stinnette and seconded by Councilperson Redding to adjourn meeting at 7:47 PM. All in favor. Motion passed unanimously.

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Town Clerk

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Mayor