

**Record of Proceedings  
Town of Chugwater, Wyoming  
Town Council Meeting  
April 4, 2016**

---

**Meeting Called to Order at 7:00 PM**

**Pledge of Allegiance**

**Roll Call:**

Councilperson Clark, Councilperson Redding, Mayor Sand, Councilperson Stinnette, Councilperson Schirmer all present and accounted for.

**Approval of Agenda:**

Motion made by Councilperson Redding and seconded by Councilperson Stinnette to approve the agenda with the addition of the Water Conference. All in favor. Motion passed unanimously.

**Approval of Previous Meeting Minutes:**

Motion made by Councilperson Stinnette and seconded by Councilperson Clark to approve the minutes from the March 7, 2016 Town Council Meeting and the March 14, 2016 Special Meeting. All in favor. Motion passed unanimously.

**Approval of Bills and Expenses:**

Motion made by Councilperson Stinnette and seconded by Councilperson Redding to approve payroll and bills. All in favor. Motion passed unanimously. Bills submitted for public view.

Motion made by Councilperson Stinnette and seconded by Councilperson Redding to approve expenses for Water/Sewer Department. There is an allotment of \$500.00 for trees for Arbor Day. All in favor. Motion passed unanimously.

**Reports:**

1. Director of water and sewer report, Steve Kelley.  
Reports acknowledged and carried.

2. Treasurer report, Patti Pierson.

Motion made by Councilperson Stinnette and seconded by Councilperson Schirmer to approve the Treasurer Report. Report will be presented for public review. All in favor. Motion passed unanimously.

**Old Business:**

None

**New Business:**

1. Water Conference

Motion made by Councilperson Redding and seconded by Councilperson Schirmer to send Steve Kelley, Jerry Dayton and Ron Eicher to the Water Conference. Per diem will be \$42.00 per day. All in favor. Motion passed unanimously.

2. Platte County Tourism Report-Karen Guidice

- Final draft of the brochure is being done.
- Sticker campaign for tourist to collect stickers from each county they visit is ongoing.

- Grant application form is completed and is for anyone who would like to apply. Karen sent it to the Town of Chugwater and to the Chugwater Chili Cook-off.

### 3. CHED Report-Karen Guidice

- Dean Webster has started an MS Bike Ride which will be scheduled for July or August and is looking for volunteers to help.
- Wyoming Housing Network is going to help the Town of Chugwater do a housing assessment. Karen will work with the Mayor and Clerk to start a list of properties in town that are for sale or for rent.
- Karen applied for a Grant for the 2017 Chugwater Chili Cook-off.

### 4. Ordinance #298 - Budgets

Motion made by Councilperson Redding and seconded by Councilperson Stinnette to approve Ordinance #298 on the 3<sup>rd</sup> and final reading with no changes. All in favor. Motion passed unanimously.

### 5. Ordinance #299 – Town Seal

Motion made by Councilperson Stinnette and seconded by Councilperson Redding to approve Ordinance #299 on the 3<sup>rd</sup> and final reading with no changes. All in favor. Motion passed unanimously.

### 6. Ordinance #301 – 1% Sales Tax Continuation

Motion made by Councilperson Clark and seconded by Councilperson Schirmer to approve Ordinance #301 on the 2<sup>nd</sup> reading. All in favor. Motion passed unanimously.

### 7. Resolution #302 – Lien Authority to Municipalities (WAM)

Motion made by Councilperson Redding and seconded by Councilperson Schirmer to table this discussion until the May Town Council Meeting. (This Resolution was done in error and will not be on the Agenda for May.)

### 8. Restroom Grant – Business Ready Community Grant and Loan Program through the Wyoming Business Council.

Motion made by Councilperson Stinnette and seconded by Councilperson Redding to approve the Grant for \$100,643.00 for ADA restrooms, a bandshell, a concession area and splash park. All in favor. Motion passed unanimously.

### 9. USDA Water Loan

Motion made by Councilperson Redding and seconded by Councilperson Stinnette to approve the payoff of the last water loan to the USDA in the amount of \$71,538.15. This will leave the Town of Chugwater debt-free. All in favor. Motion passed unanimously with applause and congratulations to Patti Pierson, Treasurer.

### 10. 2016-2017 Budget

Discussion on budget with 3<sup>rd</sup> Street from Bowie to Foss added with discussion to be continued at May, 2016 meeting.

### **Upcoming Events:**

- FFA Annual Banquet – April 28, 2016 at 6:00 PM
- Town Council Meeting – May 2, 2016 at 7:00 PM

### **Open Forum:**

- John Burns discussed the Wyoming Public Documents and Open Meetings Act and handed out a brochure from the Wyoming Press Association. John's concern over an Executive Session on March 14, 2016, was not for the discussion on the purchase price for the gas station since the Council already agreed to pay \$400,000.00 to J.O. Enterprises. Mayor Sand stated that a price and purchase offer has not been done on Horton's Corner.

- Carol Ash asked if the CDBG Grant money could be used for anything other than the purchase of the land. Mayor Sand stated that \$400,000.00 is for the purchase of the land and \$7,000.00 of that Grant is for administrative purposes. Carol also asked if permits would be transferrable to the new owner of the gas station.
- Steve Kelley asked if Ron Eicher could help him on the gas station project. Councilperson Redding will help Steve document his hours worked.
- Councilperson Schirmer discussed the accuracy of a survey done by drone opposed to a land survey on the 405 acres where the Rifle Range will be located. The Rifle Range is safely within the boundaries of the 405 acres and will not be near the property lines of adjacent owners.
- Lacynda Fortik asked if there would be work available for bid from the Restroom construction or the Rifle Range construction. Mayor Sand stated that contractors will be hired for the restroom work and volunteers are doing the Rifle Range.
- Special Meeting was agreed upon by Town Council for April 7, 2016 at 7:00 PM to discuss the Purchase Offer for Horton's Corner. Attorney Rocky Edmonds has done a draft of a purchase offer that will be discussed at the Special Meeting.
- Paul Lovett discussed the water in the retention pond. Mayor Sand stated that a pump will be used to pump water from the pond to the park to keep water out of the pond as a safety precaution for children and pets.

**Adjournment:**

Motion by Councilperson Stinnette and seconded by Councilperson Redding to adjourn meeting at 8:27 PM. All in favor. Motion passed unanimously.

---

Town Clerk

---

Mayor